

BY HAND DELIVERY

HIGH COURT OF BOMBAY AT GOA, PANAJI

No. HCB/GOA/A-1/P.A./2017/

Date : 26.07.2017

REF. ADVERTISEMENT NO. 1/2016

Latest
Passport size
Photograph of
the candidate

Entry No. :

CALL LETTER

With reference to your application for the **post of Personal Assistant**, you are required to appear for the Shorthand Test and Typing Test at this High Court, Lyceum Complex, Altinho, Panaji in the Computer Section, on **29.07.2017 at 10.00 a.m.** The date and time of Viva voce test will be communicated to the eligible candidates immediately after the results of typing test is declared.

The Shorthand Test will be of two passages in English containing total 600 words for transcription to ascertain the speed in shorthand and a passage in English containing 500 words for typing to ascertain the Typing Speed. The Typing test will be on computer.

If you fail in Shorthand test, you will not be eligible to appear for typing test and if you fail in typing test, you will not be eligible to appear for Viva Voce.

You are required to bring this call letter and also Hall Ticket (enclosed) with you on the day of the Shorthand/Typing test and for Viva Voce test along with all your testimonials in original.

If you fail to bring this Call letter and Hall Ticket with you, perhaps you will not be allowed to appear for the test on 29.07.2017 and no further opportunity shall be given.

Any attempt on your part to influence or pressurise the members of the Selection Committee shall render you debarred from the selection process.

Please note that you will have to attend the Shorthand test, Typing test and Viva Voce at your own cost.

Sd/-
(S. C. Chandak)
Registrar (Adm.)

To,

Sr. Nos.	Seat No.	Name of the candidates
1	001	MARIA AURA PEREIRA
2	002	VINITA VIKAS NAIK
3	003	ESHA S. VAIGANKAR
4	004	AMRUT NAGESH TARI