

Information to be furnished under Section 4(1) of Right to Information Act, 2005

Computer Section, High Court of Bombay at Goa

1	The particulars of its organisation, functions and duties	Computer Section is headed by Registrar(Administration)
2	The powers and duties of its officers and employees	The following Officials are looking after the work under the supervision of the Registrar(Administration) 1.G.Mahalingam (Scientist-C), NIC-Goa 2.Pandurang Parab (Section Officer) 3.Chandan Naik (System Officer) The Computer Section mainly deals with the subjects pertaining to Computerization of the High Court of Bombay at Goa.
3	The procedure followed in the decision making process, including channels of supervision and accountability	After obtaining suitable direction from the Hon'ble The Chief Justice and Hon'ble Computer Committee, necessary steps/actions are taken in the relevant subjects
4	The norms set by it for the discharge of its functions	Direction are issued by the Hon'ble The Chief Justice and Hon'ble Computer Committee from time to time and the Government Resolutions
5	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions	As per the direction issued by the Hon'ble The Chief Justice and Hon'ble Computer Committee from time to time and the Government Resolutions made applicable to the High Court in relevant subjects
6	A statement of the categories of documents that are held by it or under its control	Not Applicable
7	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	Not Applicable

8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public	The Hon'ble Computer Committee constituted by the Hon'ble The Chief Justice. The decisions taken by the Hon'ble Committee are not accessible to the public.
9	A directory of its officers and employees	It is already uploaded on the Official Website of the Bombay High Court
10	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations	Monthly remuneration to the Judicial Officers is being paid as Padmanabhan Commission and to the Officer and Employees as per Sixth Pay Commission
11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	As per the requirement of the High Court of Bombay at Goa, Government makes Budgetary Provision during each Financial Year. Specific amount cannot be mentioned.
12	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	Not Applicable
13	Particulars of recipients of concessions, permits or authorisations granted by it	Not Applicable
14	Details in respect of the information, available to or held by it, reduced in an electronic form	Relevant information is made available on the Official Website of the Bombay High Court and the High Court of Bombay at Goa
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use	Available on the Official Website of the Bombay High Court and the High Court of Bombay at Goa
16	The names, designations and other particulars of the Public Information Officers	Available on the Official Website of the Bombay High Court and the High Court of Bombay at Goa
17	Such other information as may be prescribed and thereafter update these publications every year	NIL

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