

NOTICE

Sub: Calling Quotations towards Non-Comprehensive AMC of High Mast Flag Pole, Installed at High Court of Bombay at Goa, Porvorim-Goa.

The High Court of Bombay at Goa, Porvorim, Goa, calling quotation towards **Non-Comprehensive AMC of the High Mast Flag Pole**, installed at the High Court Complex.

It is therefore, requested to submit your best quote in sealed envelope towards Non-Comprehensive AMC of the High Mast Flag Pole, **on or before 05/07/2025**, for the period of one year from **01/08/2025 to 31/07/2026**.

The date & time of opening Quotation is **08/07/2025 after 03.00 p.m.** in the Office of the Registrar (Admn.), High Court of Bombay at Goa, Penha-de-Franca, Porvorim, Goa.

Any assistant in the above, be please to call on mobile no. 9823018130 (Mr. Hipolito Azavedo).

GENERAL TERMS AND CONDITIONS:-

1. The Sealed Quotations must be superscribed as **“Quotations for Non-Comprehensive AMC of High Mast Flag Pole”** and addressed to **the Registrar (Admn.), High Court of Bombay at Goa, Penha-de-Franca, Porvorim, Goa.**
2. The quoted rate shall remain valid for one year i.e. w.e.f. **01/08/2025 to 31/07/2026.**
3. It shall have PAN number, GST Registration number.
4. The Contractor should provide the name and mobile number of the person, to be contacted at any time. The person should be capable of maintaining and servicing of High Mast Flag Pole.
5. The Contractor will provide uniforms, Photo I-Cards and Protective gears to ensure proper protection to the appointed person.
6. The Registrar (Admn.), High Court of Bombay at Goa, Porvorim, reserves all rights to reject any offer or terminate the P.O. at any point of time, without assigning any reason.

AMC REQUIREMENTS

• **Scope of AMC (HVAC)**

1. Inspection

- Visual inspection of the pole structure for any signs of corrosion, cracks, dents, or other damages.
- Checking the foundation and anchoring bolts for stability and rust.
- Inspecting the flag hoisting mechanism including ropes, pulleys, winch, and bearings.
- Checking electrical wiring and lighting if the pole is illuminated.

2. Preventive Maintenance

- Lubrication of moving parts such as pulleys, winches, and bearings.
- Cleaning and repainting the pole if required to prevent corrosion.
- Tightening of bolts and hardware.
- Replacement of worn-out ropes or cables.
- Testing the mechanical operation of the lowering and hoisting system.

3. Repairs

- Repairing or replacing damaged pulleys, ropes, winches.
- Welding or patching up any structural damages.
- Fixing or replacing lighting fixtures and electrical components if applicable.

4. Safety Checks

- Ensuring the pole's grounding system is intact.
- Checking for proper tension in cables and ropes to prevent accidents.
- Confirming that the flagpole can be safely lowered and raised.

5. Documentation and Reporting

- Maintaining a log of all maintenance activities.
- Reporting any major repairs or replacements needed.
- Suggesting improvements or upgrades if required.

Place:- Porvorim, Goa.
Date: 01/07/2025.

Sd/-
(D. P. Satawalekar)
Registrar (Admin.)