

NOTICE

Sub: Calling Quotations towards Non-Comprehensive AMC of 250KVA DG Set, Installed at High Court of Bombay at Goa, Porvorim-Goa.

The High Court of Bombay at Goa, Porvorim, Goa, calling quotation towards **Non-Comprehensive AMC of the 250KVA DG Set (Make Greaves Model No. D3V6TAG21 & Sr. No. 1326061610632)**, installed at the High Court Complex, Porvorim, Goa.

It is therefore, requested to submit your best quote in sealed envelope towards Non-Comprehensive AMC of the 250KVA DG Set, **on or before 15/10/2025**, for the period of one year from **1/11/2025 to 31/10/2026**.

The date & time of opening Quotation is **16/10/2025 after 3.00 p.m.** in the Office of the Registrar (Admn.), High Court of Bombay at Goa, Penha-de-Franca, Porvorim, Goa.

Any assistant in the above, be please to call on mobile no. 9823018130 (Mr. Hipolito Azavedo).

GENERAL TERMS AND CONDITIONS:-

1. The Sealed Quotations must be superscribed as **"Quotations for Non-Comprehensive AMC of 250KVA DG Set"** and addressed to **the Registrar (Admn.), High Court of Bombay at Goa, Penha-de-Franca, Porvorim, Goa.**
2. The quoted rate shall remain valid for one year i.e. w.e.f. **1/11/2025 to 31/10/2026.**
3. It shall have PAN number, GST Registration number.
4. The Contractor should provide the name and mobile number of the person, to be contacted at any time. The person should be capable of maintaining and servicing of 250KVA DG Set.
5. The dealer will provide uniforms, Photo I-Cards and Protective gear to ensure proper protection to the appointed person.
6. The Registrar (Admn.), High Court of Bombay at Goa, Porvorim, reserves all rights to reject any offer or terminate the P.O. at any point of time, without assigning any reason.

AMC REQUIREMENTS

- Operation and daily maintenance of the DGs and related equipment in accordance with the Manufacturer's Instruction Manual and in coordination with AMC vendor.
- Checking of UPS panels, change of panels battery condition, checking of Electrolyte Levels and topping up, initiating necessary actions with AMC provider in case of the breakdown. Ensure operation of Diesel Generators within 2-3 minutes of power failure so as not to tax the UPS system.
- Ensure proper synchronization with main bus bar & ensure cut-off & reinstatement procedures are followed
- Keep proper record of diesel consumption and ensure healthiness of diesel pipelines and fuel Tank.
- Proper working and ensure exhaust pipes are not dogged.
- Monitor and ensure the starter batteries are in healthy condition.
- Cleaning and changing of Air filters, oil filters, Exhaust system checking & cleaning, governor checking & checking of battery condition & topping up of electrolyte, cleaning of radiator & topping of coolant will be carried out.

Place:- Porvorim, Goa.
Date: 04/10/2025.

Sd/-
(D. P. Satawalekar)
Registrar (Admin.)