

HIGH COURT OF BOMBAY AT GOA

No. HCB/GOA/A-4/2023/1449

Date : 10.11.2023

NOTICE

The following is the working arrangement of the Honourable Vacation Judges during the ensuing Diwali Vacation 2023 and staff arrangement w.e.f. **11th November, 2023 to 27th November, 2023 :**

FOR 1st PART

| Sr. No. | Name of the Hon'ble Vacation Judges | Court Hall | Date |
|----------------|---|------------------------|---|
| 1 | THE HONOURABLE SHRI. JUSTICE PRAKASH D. NAIK | 3 Ist Floor | 11.11.2023 to 18.11.2023 |

FOR 2nd PART

| | | | |
|----------|---|------------------------|---|
| 1 | THE HONOURABLE SMT. JUSTICE M. S. JAWALKAR | 4 Ist Floor | 19.11.2023 to 26.11.2023 |
| 2 | THE HONOURABLE SHRI. JUSTICE M. S. SONAK | 2 Ist Floor | 27.11.2023 |

The urgent Judicial matters will be taken up by the Hon'ble Vacation Judge at 11:00 a.m. in the Court Hall/s mentioned above, on **15th November, 2023 (Wednesday) & 22nd November, 2023 (Wednesday)** or on any other day as directed.

In all applications for Bail, 48 hours Notice (in case out of Panaji/Porvorim) and 24 hours Notice (in case from Panaji/Porvorim) should be given to the Government Pleader/Public Prosecutor.

The below mentioned Officials shall be available as and when required by the Hon'ble Court and should ensure that their mobile phones are within range and kept on at all times.

COURT STAFF ARRANGEMENT W.E.F. 11.11.2023 TO 18.11.2023 :

| Sr. No | Name & Designation of the Staff at the disposal of THE HONOURABLE SHRI. JUSTICE PRAKASH D. NAIK | Period | Mobile No. |
|---------------|--|--|--------------------------|
| 1. | Ms. Vinita Naik, Personal Assistant | w.e.f. 11.11.2023 TO 18.11.2023 | 9881276256 |
| 2. | Ms. Maria Suzana Rebello, Personal Assistant | w.e.f. 11.11.2023 TO 18.11.2023 | 7057193686 |
| 3. | Mr. Jose @ Joseph Francisco D'Souza, Personal Assistant | w.e.f. 11.11.2023 TO 18.11.2023 | 9850193937 |
| 4. | Ms. Surekha Kumbharjuvekar, Section Officer (Court Superintendent) | w.e.f. 11.11.2023 TO 18.11.2023 | 9822169550 9511833255 |
| 5. | Mr. Pramod C. Naroji, Chobdar | w.e.f. 11.11.2023 TO 18.11.2023 | 9764017303 |
| 6. | Shri Harendra Shirodkar, Peon | w.e.f. 11.11.2023 TO 18.11.2023 | 9511215389 9527062380 |

COURT STAFF ARRANGEMENT W.E.F. 19.11.2023 TO 26.11.2023 :

| Sr. No | Name & Designation of the Staff at the disposal of THE HONOURABLE SMT. JUSTICE M. S. JAWALKAR | Period | Mobile No. |
|---------------|--|--|-------------------|
| 1. | Ms. Niti Haldankar, Private Secretary to the Hon'ble Judge | w.e.f. 19.11.2023 TO 26.11.2023 | 9423503733 |
| 2. | Ms. Meena V. Bhoir, Private Secretary to the Hon'ble Judge | w.e.f. 20.11.2023 TO 26.11.2023 | 9321380255 |
| 3. | Mr. Amrut Tari, Personal Assistant | w.e.f. 19.11.2023 TO 26.11.2023 | 9420819967 |
| 4. | Ms. Esha Vaigankar, Personal Assistant | w.e.f. 22.11.2023 TO 26.11.2023 | 9822686737 |

| Sr. No | Name & Designation of the Staff at the disposal of THE HONOURABLE SMT. JUSTICE M. S. JAWALKAR | Period | Mobile No. |
|---------------|--|--|-------------------|
| 5. | Ms. Maria Suzana Rebello, Personal Assistant | w.e.f. 19.11.2023 TO 26.11.2023 | 7057193686 |
| 6. | Mr. Jose @ Joseph Francisco D'Souza, Personal Assistant | w.e.f. 19.11.2023 TO 26.11.2023 | 9850193937 |
| 7. | Ms. Suchitra N. Singbal, Personal Assistant | w.e.f. 20.11.2023 TO 26.11.2023 | 9822136566 |
| 8. | Ms. Vilasini Nagvekar, Section Officer (Court Superintendent) | w.e.f. 19.11.2023 TO 26.11.2023 | 9765637232 |
| 9. | Ms. Kusum Bandodkar, Chobdar | w.e.f. 19.11.2023 TO 26.11.2023 | 9049378067 |
| 10. | Shri Sudin Prabhu, Peon | w.e.f. 19.11.2023 TO 26.11.2023 | 8788349272 |

| Sr. No | Name & Designation of the Staff at the disposal of THE HON'BLE SHRI JUSTICE M. S. SONAK | Period | Mobile No. |
|---------------|--|----------------------|-------------------|
| 1. | Ms. Niti Haldankar, Private Secretary to the Hon'ble Judge | On 27.11.2023 | 9423503733 |
| 2. | Mr. Amrut Tari, Personal Assistant | | 9420819967 |
| 3. | Ms. Suchitra N. Singbal, Personal Assistant | | 9822136566 |
| 4. | Mr. Gaurish Shirodkar, Assistant (Court Superintendent) | | 9890240030 |
| 5. | Mr. Ravindra D. Naik, Chobdar | | 9921085573 |
| 6. | Mr. Sanjay B. Sawant, Photocopy Machine Operator | | 9763870305 |

For information of the Court Superintendent -Office Staff posted for duty
- They shall work during Holidays, if required by the Hon'ble Court.

| Sr No | Name & Designation of the Staff | Period | Mobile No. | Section |
|--------------|--|---|--------------------------|--|
| i. | Ms. Seema Ferrao, Asst. Registrar(Jud.) | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 8668842970 | ASSISTANT REGISTRAR (JUDICIAL) |
| ii. | Ms. Felicidade Barbosa, Section Officer | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 9923435434 | JUDICIAL SECTION |
| iii. | Ms. Shamika A. Kaskar, Assistant | | 7020177188 | |
| iv. | Mr. Ramnath @ Siddesh Velguenkar, Peon | | 7774972619 | |
| v. | Ms. Eden Fernandes, Clerk | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 8806724090 | BOARD SECTION |
| vi. | Ms. Ashwini Naik, Peon | | 9673877811 | |
| vii. | Mr. Deepak Kurade, Sweeper | | 8390364850 | |
| viii. | Ms. Geeta Naik, Section Officer | w.e.f. 25.11.2023 TO 27.11.2023 | 9767930202 9022254385 | POST- DISPOSAL/ PAPER BOOK/ SUPREME COURT SECTION |
| ix. | Mr. Gaurish Shirodkar, Assistant | w.e.f. 25.11.2023 TO 26.11.2023 | 9890240030 | |
| x. | Ms. Esha M. Pai, Assistant | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 9011048489 | |
| xi. | Mr. Milind Rasam, Assistant | w.e.f. 25.11.2023 TO 27.11.2023 | 9730587360 9370747006 | |
| xii. | Ms. Pushplata Shejawal, Clerk | | 9970300008 | |
| xiii. | Ms. Nandini Chodankar, Clerk | | 9011276919 | |

| Sr No | Name & Designation of the Staff | Period | Mobile No. | Section |
|--------------|---|---|---------------------------|---|
| xiv. | Ms. Mangala Narve, Photocopy Machine Operator | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 7798533976 | |
| xv. | Mr. Sultan Khan, Clerk | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 9960082142 | COMPUTER SECTION |
| xvi. | Mr. Yashwant Rivankar, Rollout Support Engineer | | 7264012849 | |
| xvii. | Mr. Nilesh S. Gadave, Assistant | w.e.f. 25.11.2023 TO 27.11.2023. | 9623654565 | MAINTENANCE SECTION |
| xviii. | Mr. Tejesh Raut, Clerk | w.e.f. 11.11.2023 TO 15.11.2023 | 9158912812 | |
| xix. | Mr. Amit Shetke, Clerk | w.e.f. 16.11.2023 TO 21.11.2023 | 8407901211/ 9763128628 | |
| xx. | Mr. Mahadev Karmalkar, Binder | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 8888874197 | |
| xxi. | Mr. Xavier N D'Souza, Section Officer | w.e.f. 25.11.2023 TO 27.11.2023. | 9823883682/ 8698719278 | RECORD/ CERTIFIED COPY SECTION |
| xxii. | Smt. Sapna M. Gaonkar, Assistant | | 9325840381 | |
| xxiii. | Shri Asif Shaikh, Assistant | | 9511836674 | |
| xxiv. | Shri Damodar Bandodkar, L.D.C | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 9970461393 9049922161 | |
| xxv. | Mr. Mukesh M. Naik, Clerk | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 9763686716 | ACCOUNTS SECTION |
| xxvi. | Mr. Rajesh Joshi, Librarian | w.e.f. 25.11.2023 TO 27.11.2023 | 9822169040 | |

| Sr No | Name & Designation of the Staff | Period | Mobile No. | Section |
|---------|--|---|--------------------------|---|
| | | | | LIBRARY SECTION |
| xxvii. | Ms. Priyanka A. Parab, Asst. Librarian | w.e.f. 11.11.2023 TO 19.11.2023, w.e.f. 25.11.2023 TO 27.11.2023 | 8605164160 | |
| xxviii. | Ms. Ankita V. Gawade, Peon | w.e.f. 11.11.2023 TO 19.11.2023 | 7261984089 | INWARD/ OUTWARD DESPATCH SECTION |
| xxix. | Mr. Sandeep E. Narvekar, Chobdar | w.e.f 11.11.2023 TO 15.11.2023, 20.11.2023 to 27.11.2023 | 9158071023 | |
| xxx. | Ms. Kishori Kankonkar, Sweeper | w.e.f 11.11.2023 TO 12.11.2023, 16.11.2023 to 27.11.2023 | 7768098857 | |
| xxxi. | Mr. Pravin Sawant, Daily Wage Worker | w.e.f. 11.11.2023 TO 12.11.2023 | 9049922271 9699025380 | |
| xxxii. | Mr. Deepak Parab, Daily Wage Worker | w.e.f 13.11.2023 TO 18.11.2023 | 9823428339 8698314667 | |

Contact numbers of vacation Court Superintendents are quoted above for the general information of Litigants and the Lawyers moving the matter before the vacation Judges. **Nobody should contact Their Lordships/Ladyship directly either personally or on the phone and the appointments with Their Lordships/Ladyship to attend Court business should be fixed only through the Vacation Court Superintendents.**

sd/-
(Dinesh R. Shetty)
REGISTRAR (Admin.)

Note : The Concerned Court Superintendent and the Staff Posted for duty shall ensure that they coordinate amongst themselves about performing the duties as and when required so that no inconvenience is caused to Court working.